

640 Johnson Avenue  
Suite 101B  
Bohemia, NY 11716  
631.467.7766 • NJ: 732.885.5850  
Fax: 631.589.2331  
www.medicalmanagementtime.com



**MEDICAL MANAGEMENT GROUP OF NEW YORK, INC.**

# Online Appointment Tracking Guide

## Online Appointment Tracking

**M**edical Management Group of New York, Inc. recognizes your need to get information as quickly and efficiently as possible. For this reason, it has enhanced its website to allow the claims handler the ability not only to initiate the assignment but to track the status of the referral and review the medical report online from the desktop via a secured platform.\* All that is required is access to the internet and your own personalized id and password.\*\*

\*

To display the IME report, you must have  
Adobe acrobat reader installed on your computer.  
See website for free download

\*\*

To obtain personalized id and password, please  
Contact us at [www.medicalmanagementime.com](http://www.medicalmanagementime.com)

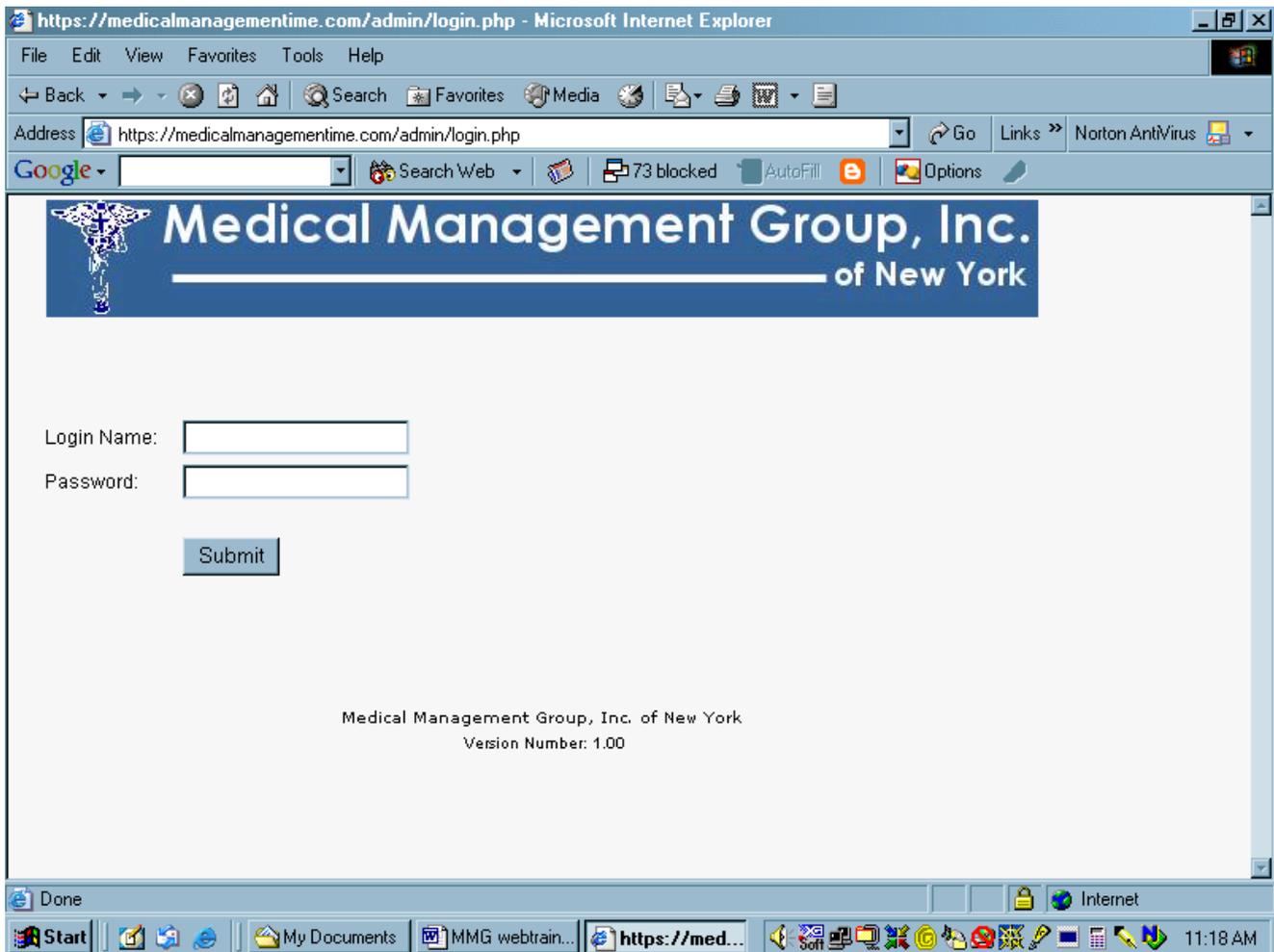
## Help

If you have any questions/problems, HELP is available:

Contact us at [info@mailmmg.com](mailto:info@mailmmg.com) or call us at (631)467-7766 X522.

## Logon Screen

The **MMG Logon screen** displayed can be accessed via [www.medicalmanagementtime.com](http://www.medicalmanagementtime.com). Once in our website, select Appointment Tracking and the logon screen will be displayed. Key in your MMG provided personalized id and password and then press the submit button with your cursor (or Hit the enter key.)



## Password Validation

Once the id and password are validated, the system will then display a page indicating your name at the top. Select the Case reports option and it will then display a list of all IME referrals that you personally have made. Data such as MMG number, claimant name, claim number, and accident date are included on the page. If the IME report is available for viewing, 'YES' is displayed in the Report column.

The IME referral list is in MMG id number order but you can order it by claimant name or Claim number by double-clicking on the column heading.

**Medical Management Group, Inc. of New York**

**Cases for John**

- [Home](#)
- [Case Reports](#)
- [Log Out](#)

File No.	Claimant	Claim Number	Date of Accident	Report
<a href="#">4-76680-C-05</a>	CATHY WITHADJ		Apr 7, 2004	
<a href="#">4-76681-N-05</a>	LISA WOADJ		Mar 7, 2004	
<a href="#">4-76679-Q-05</a>	RON WITHADJ		Apr 7, 2004	
<a href="#">4-76690-C-05</a>	VALENTINE, JEAN		Feb 14, 2004	<a href="#">Yes</a>

1

Medical Management Group, Inc. of New York  
Version Number: 1.00



## Obtain Additional Information

To obtain additional information, point the cursor to the case that you are interest in. The case will be highlighted in Yellow. Double click on the MMG number and additional information will be displayed Double click on the 'YES' under Reports on this page or the detail page and the scanned image of the report will be displayed.

The screenshot shows a Microsoft Internet Explorer browser window. The address bar contains the URL: <https://medicalmanagemetime.com/admin/cases/detail.php?code=YT0x0ntp0jA7cz0x0il1jt9>. The page content displays the following information:

- File No:** 4-76690-C -05
- Claimant Name:** VALENTINE, JEAN
- Specialty Code:** C
- Appointment Date:** May 6, 2004
- Appointment Time:** 12:00PM
- Physician's Name:** COSTANZA, RALPH, DC.
- Did Patient Show:** NO
- Case Status:** See Remarks Below
- Invoice Date:**
- Invoice Paid:**
- Report Available:** [Yes](#)

The browser's taskbar at the bottom shows several open applications: Start, MMG webtrain..., Cases for John..., and the current browser window. The system tray on the right shows the time as 1:14 PM.